



Bishop Douglass Catholic School

An Academy School in the Cardinal Hume Academies Trust

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Headteacher – Mr Martin Tissot, MA, MBA, NPQH

Dear Parent/Carer,

Year 8 PARENT EVENING – Wednesday 7 June 2017

I am writing to invite you to attend the Year 8 Parent Evening, which will take place on **Wednesday 7 June** in the school hall between **4.30pm and 7.00pm (with last appointments starting at 6.40pm)**. The evening will provide an opportunity for you to meet subject staff, form tutors and myself to discuss student progress. This is an important event and it is our expectation that you attend.

It is essential that an adult is with your child on this evening so that we can advise you properly of your child's performance and their next steps. If there is an extraordinary reason why no adult can attend on this particular occasion you must telephone me to make a separate appointment.

I very much hope you are able to join us on **Wednesday 7 June** and look forward to meeting you. Please complete and return the reply slip below as soon as possible. Thank you for your support.

Yours sincerely

Assistant Head Teacher & Head of Year 8

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REPLY SLIP – TO BE RETURNED TO: Form Tutors

Name of Student: _____ FORM: _____

I confirm I will be attending the Year 8 Parent Evening on **Wednesday 7 June 2017 4.30pm – 7.00pm**

I am not able to attend the Parent Evening.

Signed: _____ Parent/Carer Date: _____

NAME OF PARENT/CARER (please print) _____



Bishop Douglass Catholic School is part of The Cardinal Hume Academies Trust

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