



# Bishop Douglass Catholic School

## An Academy School in the Cardinal Hume Academies Trust

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*Headteacher – Mr Martin Tissot, MA, MBA, NPQH*

Dear Parent/Carer,

### Year 7 PARENT EVENING – Wednesday 14 June 2017

I am writing to invite you to attend the Year 7 Parent Evening, which will take place on **Wednesday 14 June** in the school hall between **4.30pm and 7.00pm (with last appointments starting at 6.40pm)**. The evening will provide an opportunity for you to meet subject staff, form tutors and myself to discuss student progress. This is an important event and it is our expectation that you attend.

It is essential that an adult is with your child on this evening so that we can advise you properly of your child's performance and their next steps. If there is an extraordinary reason why no adult can attend on this particular occasion, you must telephone me to make a separate appointment.

I very much hope you are able to join us on **Wednesday 14 June** and look forward to meeting you. Please complete and return the reply slip below as soon as possible. Thank you for your support.

Yours sincerely

*Laura Binz*

**Miss Binz**

Head of Year 7

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### REPLY SLIP – TO BE RETURNED TO: Form Tutors

Name of Student: \_\_\_\_\_ FORM: \_\_\_\_\_

I confirm I will be attending the Year 7 Parent Evening on **Wednesday 14 June 2017 4.30pm – 7.00pm**

I am not able to attend the Parent Evening.

Signed: \_\_\_\_\_ Parent/Carer      Date: \_\_\_\_\_

NAME OF PARENT/CARER (please print) \_\_\_\_\_



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