



# Bishop Douglass Catholic School

An Academy School in the Cardinal Hume Academies Trust

Hamilton Road · East Finchley · London · N2 0SQ  
Telephone 020 8444 5211/3 · Fax 020 8444 0416 · Web [www.bishopdouglass.barnet.sch.uk](http://www.bishopdouglass.barnet.sch.uk)

Email [schooladmin@bishopdouglass.barnet.sch.uk](mailto:schooladmin@bishopdouglass.barnet.sch.uk)

*Headteacher – Mr Martin Tissot, MA, MBA, NPQH*

Dear Parents/Carers

## **RE: Arrangements for Year 11 into Sixth Form**

Now that GCSE examinations are coming to a close, I take the opportunity to wish your son/daughter an enjoyable summer holiday and trust that he/she is looking forward to joining the Sixth Form at Bishop Douglass School.

I am writing to inform you of the arrangements for year 11 students joining us in the Sixth Form in September 2017.

1. All year 11 students will be able to collect their GCSE and BTEC results from 10am until 12pm on Thursday 24th August 2017 from the main school hall. We would appreciate it if students could arrive on time and in person to collect their results.
2. Enrolment to the Sixth Form and subject choices will also take place on Thursday 24<sup>th</sup> August 2017. Once students have opened their results they will need to see a member of the Sixth Form enrolment team to choose the subjects they are eligible to study based on the results he/she achieves. I have enclosed the course requirements for both A levels and Level 3 BTECs. Please note that enrolment to the Sixth Form will also take place on both Wednesday 6<sup>th</sup> September and Thursday 7<sup>th</sup> September 2017 between 9am and 3pm for those students who are unable to attend on the GCSE and BTEC results day.
3. The first day back for Year 12 students is Thursday 7<sup>th</sup> September 2017 and all students will need to be in full Sixth Form uniform, with boys and girls wearing black suits. I have enclosed a copy of The Sixth Form Handbook with full details of the Sixth Form uniform.
4. It would be appreciated if items of uniform such as blazers, skirts, ties and PE kits could be donated to the school and these can be left at reception anytime between now and the GCSE and BTEC results day.
5. We would also ask that your son/daughter returns any textbooks that may be in their possession between now and the results day. There is an amnesty and we do appreciate books being returned.
6. Sixth form students will be asked to pay a £50 book deposit. This is fully refundable at the end of that time in the sixth form when their books are returned and they have been signed off from their courses. We ask that this is paid via parent pay by Friday 8<sup>th</sup> September 2017.

I look forward to seeing your son/daughter on the GCSE and BTEC results day and pray that they achieve the grades they are hoping for. If you have any further enquiries please do not hesitate to contact me on the school number 020 8444 521.

Yours sincerely

**Miss A Wilkhu**  
**Assistant Headteacher, Head of Sixth Form**



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Registered Address: St George's RC School, Lanark Road, Maida Vale, London, W9 1RB Company Number: 08148675