



Bishop Douglass Catholic School

An Academy School in the Cardinal Hume Academies Trust

Headteacher: Mr Martin Tissot, MA, MBA, NPQH

Dear Parent/Carer,

Year 10 PARENT EVENING – Wednesday 25 April 2018

I am writing to invite you to attend the Year 10 Parent Evening, which will take place on **Wednesday 25 April** in the school hall between **4.30pm and 7.00pm (with last appointments starting at 6.40pm)**. The evening will provide an opportunity for you to meet subject staff, form tutors and myself to discuss student progress. This is an important event and it is our expectation that you attend as indicated in the home-school agreement.

It is essential that an adult is with your child on this evening so that we can advise you properly of your child's performance and their next steps. If there is an extraordinary reason why no adult can attend on this particular occasion you must telephone me to make a separate appointment.

I very much hope you are able to join us on **Wednesday 25 April** and look forward to meeting you. Please complete and return the reply slip below as soon as possible. Thank you for your support.

Yours sincerely

Mr Jason Hart
Head of Year 10



REPLY SLIP – TO BE RETURNED TO: Form Tutors

Name of Student: _____ **FORM:** _____

I confirm I will be attending the Year 10 Parent Evening on **Wednesday 25 April 4.30pm – 7.00pm**

I am not able to attend the Parent Evening.

Signed: _____ **Parent/Carer** **Date:** _____

NAME OF PARENT/CARER (please print)

