



# Bishop Douglass Catholic School

## An Academy School in the Cardinal Hume Academies Trust

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*Headteacher – Mr Martin Tissot, MA, MBA, NPQH*

12<sup>th</sup> December 2016

Dear Parent/Carer,

### Year 11 PARENT EVENING – Wednesday 11<sup>th</sup> January 2017

I am writing to invite you to attend the Year 11 Parent Evening, which will take place on **Wednesday 11<sup>th</sup> January 2017** in the school hall between **4.30pm and 7.00pm (with last appointments starting at 6.40pm)**. It is essential you attend because your child will be given the results for their trial exams. The evening will provide an opportunity for you to meet subject staff, form tutors and myself to discuss student progress. This is an important event and it is our expectation that you attend.

It is essential that an adult is with your child on this evening so that we can advise you properly of your child's performance and their next steps. If there is an exceptional reason why no adult can attend on this particular occasion you must telephone me to make a separate appointment.

I wish you and your family a restful and enjoyable Christmas holiday and that you share my enthusiasm and excitement for the start of the new year. As your child's Head of Year, I am committed to ongoing monitoring of all aspects of your child's school life to ensure that they meet their potential and look forward to seeing you in the new year to continue this partnership, working together to ensure that they meet their full potential.

Thank you as always for your support.

Yours sincerely

*M Henderson*

Michelle Henderson  
Head of Year 11

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**REPLY SLIP – TO BE RETURNED TO: Form Tutors**

**Name of Student:** \_\_\_\_\_ **FORM:** \_\_\_\_\_

I confirm I will be attending the Year 11 Parent Evening on **Wednesday 11<sup>th</sup> January 4.30pm – 7.00pm**

I am not able to attend the Parent Evening.

**Signed:** \_\_\_\_\_ **Parent/Carer**      **Date:** \_\_\_\_\_

**NAME OF PARENT/CARER** (please print) \_\_\_\_\_



Bishop Douglass Catholic School is part of The Cardinal Hume Academies Trust

Registered Address: St George's RC School, Lanark Road, Maida Vale, London, W9 1RB      Company Number: 08148675