



Bishop Douglass Catholic School

An Academy School in the Cardinal Hume Academies Trust

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Headteacher – Mr Martin Tissot, MA, MBA, NPQH

Dear Parent/Carer,

SIXTH FORM PARENT EVENING – Wednesday 8th February 2017

I am writing to invite you to attend the Sixth Form Parent Evening, which will take place on **Wednesday 8th February** in the school hall between **4.30pm and 7.00pm (with last appointments starting at 6.40pm)**. The evening will provide an opportunity for you to meet subject staff, form tutors and myself to discuss student progress. This is an important event and it is our expectation that you attend.

It is essential that an adult is with your child on this evening so that we can advise you properly of your child's performance and their next steps. If there is an extraordinary reason why no adult can attend on this particular occasion you must telephone me to make a separate appointment.

I very much hope you are able to join us on **Wednesday 8th February** and look forward to meeting you. Please complete and return the reply slip below as soon as possible. Thanking you in advance.

Yours sincerely

A Wilkhu

Amrita Wilkhu
Assistant Headteacher
Head of Sixth Form

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REPLY SLIP – TO BE RETURNED TO: Form Tutors

Name of Student: _____ FORM: _____

I confirm I will be attending the Sixth Form Parent Evening on **Wednesday 8th February 4.30pm – 7.00pm**

I am not able to attend the Parent Evening.

Signed: _____ Parent/Carer Date: _____

NAME OF PARENT/CARER (please print) _____



Bishop Douglass Catholic School is part of The Cardinal Hume Academies Trust

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